

# SCHOOL SAFETY AND SECURITY COMMITTEE MEETING MINUTES

Tuesday, November 7, 2023, Public Meeting

4:03 p.m. – 4:53 p.m.

## WELCOME AND INTRODUCTIONS

The School Safety and Security Committee held an in-person November 2023 public meeting on November 7, 2023. Chief of Police Shamara Garner called the meeting to order at 4:03 p.m. Committee and support staff members present are indicated below.

#	Committee Member	Status
1	Mike Miles, Superintendent, and Kerri Briggs, Chief of Staff joined after the called to order	Absent/ <b>Present</b>
2	Audrey Momanaee, President, HISD School Board	<b>Present</b>
3	Adam Rivon, Board Member	<b>Present</b>
4	Shamara Garner, Chief Houston ISD PD	<b>Present</b>
5	George Buenik, Director of Office Public Safety and Homeland Security	Absent
6	Troy Finner, HPD Police Chief	Absent
7	Lucie Garcia Gen. Manager of Facility Maintenance & Operations, proxy to Alishia Jolivet Webber, Officer, Facilities Services	<b>Present</b>
8	Willie Spencer, HISD PD Sr. Manager Charter School Business Office	<b>Present</b>
9	Nicholas Newton, Asst. Principal of Washington HS, proxy to Carlos Phillips, Principal of Washington HS	Absent
10	Jennifer Simmons, Teacher of Young Women's Prep. Academy	<b>Present</b>
11	Melissa Lopez, Manager of Safety and Emergency Management	<b>Present</b>
12	Robert Cage, Field Safety TL, Safety and Emergency Management	<b>Present</b>
13	Sean Ricks Sr, Coordinator 1, Counseling, Crisis Intervention A	<b>Present</b>
14	HISD Parent/Guardian	Absent

#	Support Staff / Presenters	Status
1	Lucretia Rogers, Asst. Chief of Police, Houston ISD PD	Absent
2	Tieu Phuong, Executive Director of Student Supports	<b>Present</b>
3	Erica Graham, HISD Legal Counsel	<b>Present</b>
4	David Thompson, Board Legal Counsel	Absent
5	Lisa McBride, Board Legal Counsel	Absent
6	Dorsi Delaney, Contractor Chief of Staff	<b>Present</b>
7	Dr. Earnest Clayton, Health and Medical Services	Absent
8	Janet Villamater	<b>Present</b>

## APPROVAL OF MINUTES FROM August 7, 2023

Upon motion by Willie Spencer, seconded by Jennifer Simmons, the minutes of the August 7, 2023, School Safety and Security Committee Meeting Minutes were approved by a vote of 9 out of 12 members present.

No.	Committee Member	Favor	Abstain
1	Audrey Momanaee	X	
2	Adam Rivon	X	
3	Shamara Garner	X	
4	Lucie Garcia	X	
5	Willie Spencer	X	
6	Jennifer Simmons	X	
7	Melissa Lopez	X	
8	Robert Cage	X	
9	Sean Ricks Sr.	X	

## SPEAKERS TO AGENDA ITEMS

There were no speakers for agenda items.

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## **FACILITY SERVICES UPDATES** (Lucie Garcia)

- ✓ Current Projects from all campuses, estimated timeline is ongoing like fencing, door numbering, window film.
- ✓ Bottled water filling stations estimated timeline from January 2023 – January 2024 for the total of 196 campuses in scope through 11/01/2023. A total of 49 campuses were completed through 11/01/2023. The deliverables are off track as a result of supply chain challenges. The total campus count may be reduced due to campuses identified to have existing bottle-filling stations. Some bottle-filling stations were donated by the PTA.
- ✓ Lead Testing in water, the estimated timeline is January 2023 – January 2024. Texas Commission On Environmental Quality (TCEQ) lead testing was paused due to a new air and water quality initiative with vendor (Intertek-PSI). Before the project transition, there were 116 campuses complete and 155 remaining. PSI: Providing an indoor air quality assessment and water quality assessment from August 2023 – December 2023. Projected results reviewed by the FMO Team (maintenance and code compliance) and HISD Risk Management.
- ✓ Lock Repairs are ongoing. Timeline to complete on exterior doors, it is a priority 1 and will be secure immediately.

## **CRISIS RESPONSE DEPARTMENT UPDATES** (Sean Ricks)

- ✓ Data report on November 2, 2023. The Crisis Response Team has triaged 64 cases in which students have either made a threat or posed a threat. The number of cases involving student threats of violence across the district is very even as can be observed by the following: Central Region- 14 cases, South Region-17 cases, North Region cases- 16, and West Region cases- 17.
- ✓ Approximately ¼ of the cases involving student threats have been categorized as high risk or imminent.
- ✓ Explained campus crisis teams, threat assessment protocol, and procedures.

## **HISD POLICE DEPARTMENT UPDATES** (Shamara Garner)

- ✓ Active Shooter Drills. The Houston ISD Police and Safety Emergency Management have begun random unannounced active shooter drills.
- ✓ The procedural entails the following:
  - Reviewing the campus site-specific emergency operations plan before the visit.
  - Requests to speak to principal/administrator upon arrival.
  - The principal/administrator is informed that an active shooter drill will be conducted, and they are asked to respond accordingly.
  - The team allows 60 seconds to pass before starting their walkthrough/assessment.
  - Throughout the drill, the team observes and makes notes of all activity.
  - The team will check for cleared hallways, locked doors, lights out, silence throughout the building, etc.
  - Within 48 hours of completion of the drill, a memo and assessment sheet are emailed to the principal.
  - The drill is not a "pass/fail" assessment.
  - If there are major concerns observed during the drill, a follow-up is required within 30 days.
  - Other considerations assessed: Does the campus have an EOP? Does the campus know their alternate sites in case of reunification? Does the campus have another method to inform staff of an emergency aside from the PA system?
  - Active Shooter Drill – 3 were conducted. It is a lockdown drill, ensure that there's a sense of urgency when announcing the drill. Do the school's staff know how to respond, etc. How many are planned to conduct the drill? The plan is to conduct for a week and will start with elementary schools and move toward middle schools and high schools. The assessors are

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the HISD PD Emergency Response Team (ERT) and Safety and Emergency Management Team.

**SAFETY AND EMERGENCY MANAGEMENT UPDATES** (Melissa Lopez)

- ✓ Raptor Technologies.
  - Drill manager is currently used to monitor required drills. Raptor Alert was introduced to 3 pilot schools last month. The districtwide rollout has started (as of yesterday, November 6th). Implementation will be in phases, by divisions for North and South on 11/06 – 11/17, for the West on 11/27-12/02, and Central on 12/11-12/22. A custom training video will be assigned to all employees based on the dates mentioned via OneSource, showing how to download and use it, able to initiate an emergency from their phone, laptop, or computer. Raptor Alert also allows them to message features. Communication on the app, is it one-way communication, a concern for multiple people trying to send messages? How can we mitigate something from happening from principals communicating and teachers also trying to communicate? It is not one-way, only allows everyone assigned to that campus to message.

**Adjournment to Executive Session**

The School Safety and Security Committee adjourned to a closed session under the Texas Government Code under sections 551.071, 551.076, and 551.089 at 4:30 p.m. to review the 2023 TEA Intruder Audits report.

**Reconvened in an Open Session in the Board Auditorium**

The School Safety and Security Committee reconvened the meeting at 4:53 p.m.

**CLOSING**

The Safety and Security Committee meeting was adjourned at 4:53 p.m.